



Hong Kong Student Services Association



Hong Kong Outstanding Tertiary Students' Services Association

OUTSTANDING SERVICE AWARDS FOR TERTIARY STUDENTS 2019/2020

GUIDANCE NOTES FOR APPLICANTS

1. Background

The Outstanding Service Awards for Tertiary Students (“Award”) were introduced in 1991 to recognize tertiary students with outstanding leadership and significant contribution to the community. The award selection is co-organized by the Hong Kong Student Services Association (“HKSSA”) and the Hong Kong Outstanding Tertiary Students’ Services Association (“HKOTSSA”). Around 20 students are selected each year.

2. Eligibility

2.1 All students enrolled in **full-time University Grants Committee (“UGC”) undergraduate programmes** from the following institutions may apply:

- City University of Hong Kong (“CityU”);
- Hong Kong Baptist University (“HKBU”);
- Lingnan University (“LU”);
- The Chinese University of Hong Kong (“CUHK”);
- The Education University of Hong Kong (“EdUHK”);
- The Hong Kong Polytechnic University (“PolyU”);
- The Hong Kong University of Science and Technology (“HKUST”); and
- The University of Hong Kong (“HKU”).

2.2 All students from Hong Kong Shue Yan University (“HKSYU”), The Hang Seng University of Hong Kong (“HSUHK”) and Open University of Hong Kong (“OUHK”) are also eligible for the Award.

2.3 **Previous awardees and incoming exchange students are NOT eligible for the Award.**

2.4 Selection criteria:

- Proven record of leadership experiences and organizational skills;
- Outstanding contribution to fellow students, schools/institutions and/or the community;
- Active participation in extra-curricular activities; and
- Satisfactory results in public examinations and current academic studies.



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3. Application

- 3.1 Completed application forms (with documentary proof) must be sent to HKOTSSA's email: info.hkotssa@gmail.com by **6th March 2020 (Friday)**.
- 3.2 Applicants should complete all relevant sections in the form and follow the required format strictly. Any alteration of the application form may lead to disqualification of the application.
- 3.3 Incomplete application form, inaccurate or false statements may also result in disqualification.

4. Selection Process

The selected candidates **should attend all selection processes**. Only those who have satisfactory overall performance will be given the Award.

4.1 Interview

Short-listed applicants will be invited to attend a group interview on **28th-29th March, 2020 (Saturday-Sunday)** and each short-listed applicant has to provide **two hard copies** of the completed application form on that day. Applicants who do not receive an invitation to the interview one week before the interview may consider their application unsuccessful.

4.2 Experimental Session

The experimental session for applicants is scheduled on **18th April, 2020 (Saturday)**. Selected candidates will have the chance to meet and build teamwork with fellow applicants and develop empathy for service targets. The details will be announced after the interview.

4.3 HKOTSSA Servathon 2020

The HKOTSSA's Servathon will be held on **19th April, 2020 (Sunday)**. Candidates will be divided into teams for different service target groups and present solutions and proposals for respective target groups in limited amount of time.

4.4 Engagement in Community Service

The HKOTSSA's community services project will be held between May to June 2020. The details will be announced after the interview.



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4.5 Awards Presentation Ceremony

Upon satisfactory completion of the above activities, selected candidates will receive the Award at the Award Presentation Ceremony in October 2020. The details will be announced after the interview.

5. Membership of HKOTSSA

All awardees will be invited to join the HKOTSSA founded by past recipients of the Award. They will be given opportunities to meet alumni and advisors with rich experiences in community services.

6. Key Dates

Application deadline	6 March 2020 (Friday)
Notification on the Interview	15 March 2020 (Sunday)
Confirmation of the Interview	20 March 2020 (Friday)
Stage 1: Interview	28 – 29 March 2020 (Saturday – Sunday)
Stage 2: Experimental Session	18 April 2020 (Saturday)
Stage 3: Servathon	19 April 2020 (Sunday)
Result Announcement	May 2020
Engagement in Community Service	May - June 2020
Award Presentation Ceremony	October 2020

7. Enquiries

Applicants may contact HKOTSSA at info.hkotssa@gmail.com if you have any enquiries. HKOTSSA will reply as soon as possible. Thank you.

February 2020

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