



## OUTSTANDING SERVICE AWARDS FOR TERTIARY STUDENTS 2025/2026

### APPLICATION FORM

- Please read the **Guidance Notes** for Applicants before completing this application form.
- The application form should be typed in English, unless otherwise specified, and signed. Handwritten form will NOT be accepted.
- If the item(s) in the form is/are not applicable, “N/A” should be marked.
- Please submit your completed application form with supporting documents to the designated Google form (<https://forms.gle/ajfj4kjVC6CMPxgWA>) by **22 May 2026 (Friday)**. For enquiries, please contact the HKOTSSA at [info.hkotssa@gmail.com](mailto:info.hkotssa@gmail.com).
- *Please sort the supporting documents in the same order as listed and submit them in **a single file**.*

#### Personal data

Name in English		Photo
Name in Chinese		
Student I.D. No.		
Home Tel. No.		
Mobile Tel. No.		
Home Address		
E-mail Address		

#### Education and Academic Record

##### A. Education Background

Current Institution			
Faculty/Department			
Degree & Major			
Current Year of Study		Expected Year of Graduation	
Cumulative GPA (or equivalent)			

*(Please attach a copy of your university transcript.)*



B. Public Examination Results (HKCEE, HKDSE, HKALE, etc.)

Exam	Subject	Grade	Year	Exam	Subject	Grade	Year

*(Please attach copy of certificates)*

C. Secondary School(s)/Institution(s) Attended

Year	Name of Secondary School/Institution	Degree/Diploma <i>(if appropriate)</i>



**Record of CONTINUOUS\* Services and Contributions to Fellow Students, Schools/Tertiary Institutions and/or the Community in the Past Four Years**

\*The duration of these services/contributions should be continuous and not less than 9 months.  
(Maximum SIX items)

	Organization Name	Position / Achievements	Description	Service Period (month/year)
E.g.	AIDS Care Group	Founding Chairperson	<ul style="list-style-type: none"> <li>Organized a 5-day service trip in July, 2022 for 25 university students to visit HIV-affected children in Hefei, Anhui</li> <li>Held a 2-week exhibition, "Care for AIDS", at CUHK in March 2022 to raise funds for HIV orphans and clarify students' misconceptions of AIDS</li> </ul>	11/2022-11/2023

(All items MUST be supported by documentary proofs.)

**Record of PROJECT-BASED\* Services and Contributions to Fellow Students, Schools/Tertiary Institutions and/or the Community in the Past Four Years**

\*The duration of these services/contributions need not be continuous and can be less than 9 months.  
(Maximum SIX items not mentioned above)

	Name	Position / Achievements	Description	Service Period (month/year)	Total Hours
E.g.	"Equality for Tomorrow" – Learning Camp for ethnic minority students, HKU	Public Relations Officer	<ul style="list-style-type: none"> <li>Held a 2-day learning camp for 45 ethnic minority secondary school students in April 2022</li> <li>Organized a visit to the Equal Opportunities Commission during the camp to introduce anti-discrimination laws to ethnic minority students</li> </ul>	04/2022-06/2022	30 hours




*(All items MUST be supported by documentary proofs.)*

**Record of Extra-curricular Activities, Prizes and/or Awards in the Past Four Years**

*(Maximum SIX items not mentioned above)*

	Name	Position/ Achievements	Period (month/year)
E.g.	Hong Kong Social Enterprise Challenge	Semi-finalist	10/2022-01/2022

*(All items MUST be supported by documentary proofs.)*



Hong Kong Student Services Association



Hong Kong Outstanding Tertiary Students' Services Association

**Personal Statement**

*(You may answer in either English or Chinese.)*

**How have service and volunteering shaped your values, growth, and sense of purpose?**

Please submit a personal statement of no more than 500 words highlighting your service journey, major contributions, and the impact these experiences have had on you and the people you have served. Please include the word count at the end.



**Application Question**

*(Please limit each answer to 350 words. You may answer in either English or Chinese.)*

Please design a one-month service project with **ONE** of the focuses (**Bold** and **Underline** your chosen theme).  
Elderly / SEN Children / Mental Health / Environment / Health & Wellness / Ethnic Minorities

How do you plan to create meaningful impact for the target beneficiaries through your project, utilizing your profession and experiences? Please discuss your motivation and project rationale, implementation plans and intended outcome in the box below.

**Declaration**

I confirm to the best of my knowledge that all information contained in this application is accurate. I also understand and accept that the information given is used for award selection only and will be destroyed one year after the application deadline. Only contact numbers and addresses of the award recipients will be retained by the Hong Kong Student Services Association and the Hong Kong Outstanding Tertiary Students' Services Association for future correspondence.

Signature:	Date:
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